



## APPLICATION FORM

### For certification by Halal Standard of Serbia – HSS-2009

**I. The Applicants Information**

Full name						
Main activity						
Another activities						
Workers' total number		Shifts:	1-x	2	3-x	4

Taxes ID Number						
Register number						
WAT						
Bank Account						

Address		Contact person	
Street & No.		Phone	
P.O. Box		Fax	
City		E-mail	

**Production areas / subsidiaries:**

Production area / subsidiary	Workers' number		Comment
	Permanently	Temporary	
1			
2			
3			
4			
5			
6			

**II. The Administration**

**First person in charge**

Name & surname	
Phone	
Fax	
Mobile phone	
E-mail	

**Second person in charge**

Name & surname	
Phone	
Fax	
Mobile phone	
E-mail	

**III. Persons in charge for the quality:**

**First person in charge**

Name & surname	
Phone	
Fax	
Mobile phone	
E-mail	

**Second person in charge**

Name & surname	
Phone	
Fax	
Mobile phone	
E-mail	



IV. Where Halal quality system will be used:  
 (Products, production lines, production areas, food services, or complete system)

PRODUCTS			
1.		2.	
3.		4.	
5.		6.	
7.		8.	
PRODUCTION LINES			
1.		2.	
3.		4.	
5.		6.	
OTHER SYSTEM SERVICES			
1.		2.	
3.		4.	
5.		6.	

V. DESCRIPTION OF PRODUCTION AREAS USED BY HALAL QUALITY SYSTEM:

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VI. LAWS AND REGULATIONS WHICH ARE USED IN PRODUCTION PROCESS OR SERVICES:  
 (Which are compatible with the rules of Halal standard of Serbia – HSS-2009)

No.	Law or regulation title
1.	
2.	
3.	
4.	
5.	
6.	

In line with Clause 4.1.2.2 of ISO/IEC 17065, HAS may be required to bring Observers (technical and Shariah) for Audits. Also HAS has a robust Complaints procedure and All complaints will be thoroughly investigated and the findings reviewed by an independent member of HAS before replying to the Client.

I am approving herewith that all information mentioned in this document is true.

City:

Date:

(Seal)

Person's of charge signature



**ATTACHMENTS:**

(Put a circle around the attachment you have sent!)

1. A letter of Official Decision to respect the rules of Halal standard of Serbia – HSS-2009;
2. A letter of intent;
3. Obligatory documentation:
  - Copy of firm registration;
  - Copy of Taxes Identification number;
  - Copy of WAT (additional taxes on sales);
  - Copy of the person's of charge bank signature;
  - Copy of the object registration (That it is compatible with the hygiene and sanitary laws & rules;
  - An evidence of control process the Good Manufacturing Practice for raw materials and equipments;
  - An evidence for regular Health Control of workers;
  - Other documents regarding the above mentioned:
    - 1.....
    - 2.....
    - 3.....
    - 4.....
    - 5.....
    - 6.....

- Copy of other standards (such as ISO-x, HACCP, etc);
- Copy of internal standards for raw materials with needed analyses that shows the compatibility with HSS-2009;
- A brief description of the process of manufacturing which confirms that there is no possibility of contamination with other materials prohibited by HSS-2009;
- A description of internal monitoring which confirms that the process of manufacturing is under control compatible with the rules of HSS-2009;

Additional documents which are not mentioned above:

1. ....
2. ....
3. ....
4. ....
5. ....
6. ....
7. ....
8. ....
9. ....

I am approving herewith that all information mentioned in this document is true.

City:

Date:

(Seal)

Person's of charge signature